

# THE REPUBLIC OF UGANDA



## HEALTH SERVICE COMMISSION

### Advert No. 2 of March, 2022

Applications are invited from suitably qualified applicants to fill vacant posts tenable at the **Ministry of Health - Regional Referral Hospitals (MoH - RRHs), Mulago Specialized Women and Neonatal Hospital (MSWNH) and Kampala Capital City Authority (KCCA)**. The Application should be filled **ONLINE** at [www.hscers.ug](http://www.hscers.ug) and submitted to the Secretary, Health Service Commission **not later than Monday 11<sup>th</sup> April, 2022**. The link to the e-Recruitment System can also be accessed from the Commission's website at [www.hsc.go.ug](http://www.hsc.go.ug)

#### 1. Applicants are advised to:

- a) Complete PSF 3 and keep it for future reference.
- b) Secure a scanned passport size photograph (JPEG format).
- c) Scan only the relevant documents.

#### 2. Relevant Documents include the following:

- a) Academic and professional certificates (UCE, UACE, Professional Certificates, Diplomas, Degrees, Fellowships).
- b) Evidence of training in specialized areas where applicable.
- c) Letters of appointment, confirmation and promotion where applicable.
- d) Registration certificates and valid practicing licenses for health workers who are required by law to register with relevant Professional Councils.
- e) National and current Institutional Identity Cards.
- f) Priority should be given to uploading only the relevant documents in the job specifications. Shortlisted applicants will have the opportunity to present additional relevant qualifications.

#### 3. Application Process

- a) Go to the website [www.hscers.ug](http://www.hscers.ug) and register
- b) Fill your profile
- c) View the jobs
- d) Select one job of your choice, **APPLY ONLINE**

#### 4. It is emphasized that:

- a) The application should be completed and submitted **ONLINE**.
- b) Only shortlisted candidates will be contacted.
- c) Shortlisted candidates shall be required to bring their original certificates, letters of appointment, three copies of completed PSF 3, Registration Certificates and Valid Practicing Licenses, and evidence of active service, at the oral interview.
- d) Candidates who will present forged certificates shall be handed over to the Police for appropriate action.
- e) Health Workers who are on long term training (one year and above) must not apply.

5. In case of need, you are advised to seek help from the Health Service Commission, the Ministry of Health **or** the nearest National **or** Regional Referral Hospital Human Resource Unit. In addition, the Health Service Commission will respond to inquiries by telephone on **0414-254378** or **041348501**, or email at [info@hsc.go.ug](mailto:info@hsc.go.ug), or [ers.help@hsc.go.ug](mailto:ers.help@hsc.go.ug)

**All services of the Health Service Commission are provided free of charge.**

**Equal opportunity is given to all applicants.**

**Detailed information on the advert is provided on the website at [www.hsc.go.ug](http://www.hsc.go.ug)**

## SUMMARY OF POSITIONS

S/N	POST	SCALE	MSWNH	KCCA	REGIONAL REFERRAL HOSPITALS						TOTAL
					MBALE	ARUA	GULU	CUFH	MUBENDE	MOROTO	
1.	Consultant (Obstetrics and Gynaecology)	U1SE			1			1			2
2.	Consultant ( Ophthalmology)	U1SE						1			1
3.	Consultant (Paediatrics)	U1SE				1					1
4.	Consultant (ENT)	U1SE						1			1
5.	Consultant (Internal Medicine)	U1SE			1				1		2
6.	Consultant ( Surgery)	U1SE							1		1
7.	Consultant ( Anaesthesia)	U1SE						1			1
8.	Medical Officer Special Grade (Anaesthesia)	U2	1								1
9.	Medical Officer Special Grade (Ophthalmology)	U2						1			1
10.	Medical Officer Special Grade (Public Health)	U2						1			1
11.	Medical Officer Special Grade (Paediatric Surgery)	U2	1								1
12.	Medical Officer Special Grade (Paediatric Neonatology)	U2	1								1
13.	Medical Officer Special Grade (Internal Medicine)	U2			1						1
14.	Medical Officer Special Grade (ENT)	U2					1	1			2
15.	Medical Officer Special Grade (Paediatrics and Child Health)	U2								1	1
16.	Medical Officer Special Grade (Psychiatry)	U2						1			1
17.	Medical Officer Special Grade (Radiology)	U2	2					1			3
18.	Senior Principal Assistant Nursing Officer	U2						1		1	2
19.	Principal Dispenser	U3								1	1
20.	Senior Research Officer	U3	1								1
21.	Principal Clinical Officer	U3						1			1
22.	Principal Anaesthetic Officer	U3						1			1
23.	Senior Dispenser	U4								1	1
24.	Senior Psychiatric Clinical Officer	U4					1				1
25.	Clinical Psychologist	U4	1								1
26.	Senior Assistant Nursing Officer	U4								1	1

S/N	POST (Psychiatry)	SCALE	MSWNH	KCCA	REGIONAL REFERRAL HOSPITALS						TOTAL
27.	Senior Anaesthetic Officer	U4	1			1					2
28.	Senior Radiographer	U4	1								1
29.	Dispenser	U5		1							1
30.	Anaesthetic Officer	U5		5		1					6
31.	Radiographer	U5	2							2	4
32.	Public Health Dental Officer	U5		1							1
33.	Assistant Medical Records Officer	U5					1				1
34.	Medical Records Assistant	U7			1		4				5
35.	Theatre Assistant	U7	1	9							10
	<b>Total</b>		<b>12</b>	<b>16</b>	<b>5</b>	<b>3</b>	<b>7</b>	<b>12</b>	<b>2</b>	<b>7</b>	<b>63</b>

<b>MINISTRY OF HEALTH – REGIONAL REFERRAL HOSPITALS (MoH –RRHs)</b>		
<b>1.</b>	<b>Post:</b>	<b>Consultant (Obstetrics and Gynaecology) – 2 Posts</b>
	<b>Reference:</b>	<b>HRM 72/173/01 Mbale RRH and CUFH – Naguru</b>
	<b>Salary Scale:</b>	<b>U1SE</b>
	<b>Reports to:</b>	<b>Senior Consultant (Obstetrics and Gynaecology)</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in Obstetrics and Gynaecology <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> </ul>
	<b>Experience:</b>	<ul style="list-style-type: none"> <li>• Applicants should have a working experience of at least six (6) years at specialist level, three (3) of which must be at the level of Medical Officer Special Grade (Obstetrics and Gynaecology).</li> </ul>
	<b>a. Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Proven record of research and publications will be an added advantage.</li> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
	<b>Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of speciality, at the Regional Referral Hospital and its catchment area.</li> <li>b) Treat and manage medical conditions and perform specialist clinical procedures in the area of speciality.</li> <li>c) Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</li> <li>d) Plan and coordinate training programmes for all Health Professionals under him/her.</li> <li>e) Train and supervise Intern Doctors.</li> <li>f) Plan and coordinate Continuous Professional Development (CPD) in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</li> <li>g) Plan, coordinate and conduct operational research in his/her area of specialization.</li> <li>h) Provide technical and professional advice in his/her area of specialization to Government and the RRH.</li> <li>i) Conduct national outreach services.</li> <li>j) Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization.</li> <li>k) Promote observance of Professional Codes of Conduct and Ethics.</li> <li>l) Prepare and submit periodic reports.</li> <li>m) Perform any other duties as may be assigned from time to time.</li> </ol>
<b>2.</b>	<b>Post:</b>	<b>Consultant (Ophthalmology) - 1 Post</b>
	<b>a. Reference:</b>	<b>HRM 72/173/01 CUFH – Naguru</b>
	<b>b. Salary Scale:</b>	<b>U1SE</b>
	<b>c. Reports to:</b>	<b>Senior Consultant (Ophthalmology)</b>
	<b>d. Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in Ophthalmology or its equivalent from a</li> </ul>

		recognized University or Institution.
<b>e. Experience:</b>		<ul style="list-style-type: none"> <li>Applicants should have a working experience of at least six (6) years at specialist level, three (3) of which must be at the level of Medical Officer Special Grade (Ophthalmology).</li> </ul>
<b>f. Other Requirements:</b>		<ul style="list-style-type: none"> <li>Proven record of research and publications will be an added advantage.</li> <li>Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
<b>g. Duties and Responsibilities:</b>		<ol style="list-style-type: none"> <li>Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of speciality, at the Regional Referral Hospital and its catchment area.</li> <li>Treat and manage medical conditions and perform specialist clinical procedures in the area of speciality.</li> <li>Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</li> <li>Plan and coordinate training programmes for all Health Professionals under him/her.</li> <li>Train and supervise Intern Doctors.</li> <li>Plan and coordinate Continuous Professional Development (CPD) in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</li> <li>Plan, coordinate and conduct operational research in his/her area of specialization.</li> <li>Provide technical and professional advice in his/her area of specialization to Government and the RRH.</li> <li>Conduct national outreach services.</li> <li>Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization.</li> <li>Promote observance of Professional Codes of Conduct and Ethics.</li> <li>Prepare and submit periodic reports.</li> <li>Perform any other duties as may be assigned from time to time.</li> </ol>
<b>3. Post:</b>		<b>Consultant (Paediatrics) - 1 Post</b>
<b>a. Reference:</b>		<b>HRM 72/173/01 Arua RRH</b>
<b>b. Salary Scale:</b>		<b>U1SE</b>
<b>c. Reports to:</b>		<b>Senior Consultant (Paediatrics)</b>
<b>d. Qualifications:</b>		<ul style="list-style-type: none"> <li>MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>Master of Medicine Degree in Paediatrics and Child Health or its equivalent from a recognized University or Institution.</li> </ul>
<b>e. Experience:</b>		<ul style="list-style-type: none"> <li>Applicants should have a working experience of at least six (6) years at specialist level, three (3) of which must be at the level of Medical Officer Special Grade (Paediatrics).</li> </ul>
<b>f. Other Requirements:</b>		<ul style="list-style-type: none"> <li>Proven record of research and publications will be an added advantage.</li> <li>Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
<b>g. Duties and Responsibilities:</b>		<ol style="list-style-type: none"> <li>Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of speciality, at the Regional Referral Hospital and its catchment area.</li> <li>Treat and manage medical conditions and perform specialist clinical procedures in the area of speciality.</li> <li>Supervise and mentor Medical Officer Special Grade, Medical Officers</li> </ol>

		<p>and other Health Professionals under him/her.</p> <p>d) Plan and coordinate training programmes for all Health Professionals under him/her.</p> <p>e) Train and supervise Intern Doctors.</p> <p>f) Plan and coordinate Continuous Professional Development (CPD) in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</p> <p>g) Plan, coordinate and conduct operational research in his/her area of specialization.</p> <p>h) Provide technical and professional advice in his/her area of specialization to Government and the RRH.</p> <p>i) Conduct national outreach services.</p> <p>j) Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization.</p> <p>k) Promote observance of Professional Codes of Conduct and Ethics.</p> <p>l) Prepare and submit periodic reports.</p> <p>m) Perform any other duties as may be assigned from time to time.</p>
<b>4.</b>	<b>Post:</b>	<b>Consultant (ENT) - 1 Post</b>
	<b>a. Reference:</b>	<b>HRM 72/173/01 CUFH – Naguru</b>
	<b>b. Salary Scale:</b>	<b>U1SE</b>
	<b>c. Reports to:</b>	<b>Senior Consultant (ENT)</b>
	<b>d. Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in ENT or its equivalent from a recognized University or Institution.</li> </ul>
	<b>e. Experience:</b>	<ul style="list-style-type: none"> <li>• Applicants should have a working experience of at least six (6) years at specialist level, three (3) of which must be at the level of Medical Officer Special Grade (ENT).</li> </ul>
	<b>f. Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Proven record of research and publications will be an added advantage.</li> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
	<b>g. Duties and Responsibilities:</b>	<p>a) Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of speciality, at the Regional Referral Hospital and its catchment area.</p> <p>b) Treat and manage medical conditions and perform specialist clinical procedures in the area of speciality.</p> <p>c) Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</p> <p>d) Plan and coordinate training programmes for all Health Professionals under him/her.</p> <p>e) Train and supervise Intern Doctors.</p> <p>f) Plan and coordinate Continuous Professional Development (CPD) in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</p> <p>g) Plan, coordinate and conduct operational research in his/her area of specialization.</p> <p>h) Provide technical and professional advice in his/her area of specialization to Government and the RRH.</p> <p>i) Conduct national outreach services.</p> <p>j) Advise on the procurement of equipment, drugs and other logistics</p>

		<p>required for efficient and effective delivery of services in his/her area of specialization.</p> <p>k) Promote observance of Professional Codes of Conduct and Ethics.</p> <p>l) Prepare and submit periodic reports.</p> <p>m) Perform any other duties as may be assigned from time to time.</p>
5.	<b>Post:</b>	<b>Consultant (Internal Medicine) – 2 Posts</b>
	<b>Reference:</b>	<b>HRM 72/173/01 Mbale RRH</b> <b>HRM 72/173/17 Mubende RRH</b>
	<b>Salary Scale:</b>	<b>U1SE</b>
	<b>Reports to:</b>	<b>Senior Consultant (Internal Medicine)</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in Internal Medicine or its equivalent from a recognized University or Institution.</li> </ul>
	<b>Experience:</b>	<ul style="list-style-type: none"> <li>• Applicants should have a working experience of at least six (6) years at specialist level, three (3) of which must be at the level of Medical Officer Special Grade (Internal Medicine).</li> </ul>
	<b>Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Proven record of research and publications will be an added advantage.</li> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
	<b>a. Duties and Responsibilities:</b>	<p>a) Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of speciality, at the Regional Referral Hospital and its catchment area.</p> <p>b) Treat and manage medical conditions and perform specialist clinical procedures in the area of speciality.</p> <p>c) Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</p> <p>d) Plan and coordinate training programmes for all Health Professionals under him/her.</p> <p>e) Train and supervise Intern Doctors.</p> <p>f) Plan and coordinate Continuous Professional Development (CPD) in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</p> <p>g) Plan, coordinate and conduct operational research in his/her area of specialization.</p> <p>h) Provide technical and professional advice in his/her area of specialization to Government and the RRH.</p> <p>i) Conduct national outreach services.</p> <p>j) Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization.</p> <p>k) Promote observance of Professional Codes of Conduct and Ethics.</p> <p>l) Prepare and submit periodic reports.</p> <p>m) Perform any other duties as may be assigned from time to time.</p>
6.	<b>Post:</b>	<b>Consultant (Surgery) - 1 Post</b>
	<b>a. Reference:</b>	<b>HRM 72/173/17 Mubende RRH</b>
	<b>b. Salary Scale:</b>	<b>U1SE</b>
	<b>c. Reports to:</b>	<b>Senior Consultant (Surgery)</b>
	<b>d. Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or</li> </ul>

		<p>Institution.</p> <ul style="list-style-type: none"> <li>• Master of Medicine Degree in Surgery or its equivalent from a recognized University or Institution.</li> </ul>
<b>e. Experience:</b>		<ul style="list-style-type: none"> <li>• Applicants should have a working experience of at least six (6) years at specialist level, three (3) of which must be at the level of Medical Officer Special Grade (Surgery).</li> </ul>
<b>f. Other Requirements:</b>		<ul style="list-style-type: none"> <li>• Proven record of research and publications will be an added advantage.</li> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
<b>g. Duties and Responsibilities:</b>		<ol style="list-style-type: none"> <li>Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of speciality, at the Regional Referral Hospital and its catchment area.</li> <li>Treat and manage medical conditions and perform specialist clinical procedures in the area of speciality.</li> <li>Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</li> <li>Plan and coordinate training programmes for all Health Professionals under him/her.</li> <li>Train and supervise Intern Doctors.</li> <li>Plan and coordinate Continuous Professional Development (CPD) in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</li> <li>Plan, coordinate and conduct operational research in his/her area of specialization.</li> <li>Provide technical and professional advice in his/her area of specialization to Government and the RRH.</li> <li>Conduct national outreach services.</li> <li>Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization.</li> <li>Promote observance of Professional Codes of Conduct and Ethics.</li> <li>Prepare and submit periodic reports.</li> <li>Perform any other duties as may be assigned from time to time.</li> </ol>
<b>7. Post:</b>		<b>Consultant (Anaesthesia) - 1 Post</b>
<b>a. Reference:</b>		<b>HRM 72/173/01 CUFH – Naguru</b>
<b>b. Salary Scale:</b>		<b>U1SE</b>
<b>c. Reports to:</b>		<b>Senior Consultant (Anaesthesia)</b>
<b>d. Qualifications:</b>		<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in Anaesthesia or its equivalent from a recognized University or Institution.</li> </ul>
<b>e. Experience:</b>		<ul style="list-style-type: none"> <li>• Applicants should have a working experience of at least six (6) years at specialist level three (3) of which must be at the level of Medical Officer Special Grade (Anaesthesia).</li> </ul>
<b>f. Other Requirements:</b>		<ul style="list-style-type: none"> <li>• Proven record of research and publications will be an added advantage.</li> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
<b>g. Duties and Responsibilities:</b>		<ol style="list-style-type: none"> <li>Assist the Senior Consultant in ensuring efficient and effective management of services in his/her area of speciality, at the Regional Referral Hospital and its catchment area.</li> <li>Treat and manage medical conditions and perform specialist clinical</li> </ol>



		<p>procedures in the area of speciality.</p> <p>c) Supervise and mentor Medical Officer Special Grade, Medical Officers and other Health Professionals under him/her.</p> <p>d) Plan and coordinate training programmes for all Health Professionals under him/her.</p> <p>e) Train and supervise Intern Doctors.</p> <p>f) Plan and coordinate Continuous Professional Development (CPD) in his/her specialization for Health Workers at the Regional Referral Hospital and its catchment area.</p> <p>g) Plan, coordinate and conduct operational research in his/her area of specialization.</p> <p>h) Provide technical and professional advice in his/her area of specialization to Government and the RRH.</p> <p>i) Conduct national outreach services.</p> <p>j) Advise on the procurement of equipment, drugs and other logistics required for efficient and effective delivery of services in his/her area of specialization.</p> <p>k) Promote observance of Professional Codes of Conduct and Ethics.</p> <p>l) Prepare and submit periodic reports.</p> <p>m) Perform any other duties as may be assigned from time to time.</p>
<b>8.</b>	<b>Post:</b>	<b>Medical Officer Special Grade (Ophthalmology) - 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/01 CUFH – Naguru</b>
	<b>Salary Scale:</b>	<b>U2</b>
	<b>Reports to:</b>	<b>Consultant (Ophthalmology)</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in Ophthalmology or its equivalent from a recognized University or Institution.</li> </ul>
	<b>Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
	<b>Duties and Responsibilities:</b>	<p>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</p> <p>b) Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</p> <p>c) Plan and coordinate training programmes for Health Professionals under him/her.</p> <p>d) Plan and coordinate Continuous Professional Development (CPD) in his/her speciality, for Health professionals at the Hospital.</p> <p>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</p> <p>f) Carry out research in his/her area of speciality.</p> <p>g) Promote observance of Professional Codes of Conduct and Ethics.</p> <p>h) Prepare and submit periodic reports.</p> <p>i) Perform any other duties as may be assigned from time to time.</p>
<b>9.</b>	<b>Post:</b>	<b>Medical Officer Special Grade (Public Health) - 1 Post</b>

	<b>Reference:</b>	<b>HRM 72/173/01 CUFH – Naguru</b>
	<b>Salary Scale:</b>	<b>U2</b>
	<b>Reports to:</b>	<b>Consultant (Public Health)</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in Family Medicine or Community Health from a recognized University or Institution.</li> </ul>
	<b>Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
	<b>Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b) Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c) Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d) Plan and coordinate Continuous Professional Development (CPD) in his/her speciality, for Health professionals at the Hospital.</li> <li>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f) Carry out research in his/her area of speciality.</li> <li>g) Promote observance of Professional Codes of Conduct and Ethics.</li> <li>h) Prepare and submit periodic reports.</li> <li>i) Perform any other duties as may be assigned from time to time.</li> </ol>
<b>10.</b>	<b>Post:</b>	<b>Medical Officer Special Grade (Internal Medicine) - 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/01 Mbale RRH</b>
	<b>Salary Scale:</b>	<b>U2</b>
	<b>Reports to:</b>	<b>Consultant (Internal Medicine)</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in Internal Medicine or its equivalent from a recognized University or Institution.</li> </ul>
	<b>Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
	<b>Duties and responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b) Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c) Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d) Plan and coordinate Continuous Professional Development (CPD) in his/her speciality, for Health professionals at the Hospital.</li> <li>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f) Carry out research in his/her area of speciality.</li> <li>g) Promote observance of Professional Codes of Conduct and Ethics.</li> <li>h) Prepare and submit periodic reports.</li> </ol>

		i) Perform any other duties as may be assigned from time to time.
<b>11.</b>	<b>Post:</b>	<b>Medical Officer Special Grade (ENT) - 2 Posts</b>
	<b>Reference:</b>	<b>HRM 72/173/01 Gulu RRH and CUFH – Naguru</b>
	<b>Salary Scale:</b>	<b>U2</b>
	<b>Reports to:</b>	<b>Consultant (ENT)</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in ENT or its equivalent from a recognized University or Institution.</li> </ul>
	<b>Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
	<b>Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b) Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c) Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d) Plan and coordinate Continuous Professional Development (CPD) in his/her speciality, for Health professionals at the Hospital.</li> <li>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f) Carry out research in his/her area of speciality.</li> <li>g) Promote observance of Professional Codes of Conduct and Ethics.</li> <li>h) Prepare and submit periodic reports.</li> <li>i) Perform any other duties as may be assigned from time to time.</li> </ol>
<b>12.</b>	<b>Post:</b>	<b>Medical Officer Special Grade (Paediatrics and Child Health) - 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/24 Moroto RRH</b>
	<b>Salary Scale:</b>	<b>U2</b>
	<b>Reports to:</b>	<b>Consultant (Paediatrics and Child Health)</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> <li>• Master of Medicine Degree in Paediatrics and Child Health <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> </ul>
	<b>Other Requirements:</b>	Applicants should have demonstrable qualities of leadership and integrity.
	<b>Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b) Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c) Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d) Plan and coordinate Continuous Professional Development (CPD) in his/her speciality, for Health professionals at the Hospital.</li> <li>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f) Carry out research in his/her area of speciality.</li> <li>g) Promote observance of Professional Codes of Conduct and Ethics.</li> </ol>

		h) Prepare and submit periodic reports. i) Perform any other duties as may be assigned from time to time.
<b>13.</b>	<b>Post:</b>	<b>Medical Officer Special Grade (Psychiatry) - 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/01 CUFH – Naguru</b>
	<b>Salary Scale:</b>	<b>U2</b>
	<b>Reports to:</b>	<b>Consultant (Psychiatry)</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> <li>• Master of Medicine Degree in Psychiatry <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> </ul>
	<b>Other Requirements:</b>	Applicants should have demonstrable qualities of leadership and integrity.
	<b>Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b) Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c) Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d) Plan and coordinate Continuous Professional Development (CPD) in his/her speciality, for Health professionals at the Hospital.</li> <li>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f) Carry out research in his/her area of speciality.</li> <li>g) Promote observance of Professional Codes of Conduct and Ethics.</li> <li>h) Prepare and submit periodic reports.</li> <li>i) Perform any other duties as may be assigned from time to time.</li> </ol>
<b>14.</b>	<b>Post:</b>	<b>Medical Officer Special Grade (Radiology) – 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/01 CUFH – Naguru</b>
	<b>Salary Scale:</b>	<b>U2</b>
	<b>Reports to:</b>	<b>Consultant (Radiology)</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in Radiology or its equivalent from a recognized University or Institution.</li> </ul>
	<b>Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
	<b>Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b) Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c) Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d) Plan and coordinate Continuous Professional Development (CPD) in his/her speciality, for Health professionals at the Hospital.</li> <li>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f) Carry out research in his/her area of speciality.</li> </ol>

		g) Promote observance of Professional Codes of Conduct and Ethics. h) Prepare and submit periodic reports. i) Perform any other duties as may be assigned from time to time.
<b>15.</b>	<b>Post:</b>	<b>Senior Principal Assistant Nursing Officer – 2 Posts</b>
	<b>Reference:</b>	<b>HRM 72/173/01 CUFH – Naguru 1 Post</b> <b>HRM 72/173/24 Moroto RRH 1 Post</b>
	<b>Salary Scale:</b>	<b>U2</b>
	<b>Reports to:</b>	<b>Hospital Director</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• Must have trained at Diploma level or its equivalent in any two of the following disciplines: Diploma in Midwifery (URM), Diploma in Nursing (URN), Diploma in Comprehensive Nursing (RCN) and Diploma in Paediatric Nursing (RPN) from a recognized Institution.</li> <li>• Should have a Diploma in Administration or Management from a recognized institution.</li> </ul>
	<b>Other Requirements:</b>	Should have nine (9) years working experience, three (3) of which should have been at the level of Principal Assistant Nursing Officer or Senior Nursing Officer.
	<b>Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Assist in planning, directing, coordinating, budgeting, monitoring and evaluating nursing services for the Hospital.</li> <li>b) Ensure twenty-four (24) hour coverage by nursing staff.</li> <li>c) Requisition for equipment and other supplies.</li> <li>d) Ensure that equipment is secure, functional and well maintained.</li> <li>e) Assess the performance of Nursing Staff as well as coaching, mentoring and training them.</li> <li>f) Initiate and participate in operational research activities.</li> <li>g) Promote observance of the Professional Codes of Conduct and Ethics by staff under him or her.</li> <li>h) Assist in planning, implementing and monitoring outreach services in the catchment area.</li> <li>i) Manage and account for allocated resources.</li> <li>j) Perform any other duties as may be assigned from time to time.</li> </ol>
<b>16.</b>	<b>Post:</b>	<b>Principal Clinical Officer – 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/01 CUFH – Naguru</b>
	<b>Salary Scale:</b>	<b>U3</b>
	<b>Reports to:</b>	<b>Medical Officer Special Grade (Internal Medicine)</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• A Diploma in Clinical Medicine and Community Health from a recognized Institution.</li> <li>• A Diploma in Management or Administration from a recognized Institution.</li> </ul>
	<b>Experience</b>	Should have served for at least six (6) years as a Health worker, three (3) of which should have been at the level of Senior Clinical Officer.
	<b>Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Good communication and interpersonal skills.</li> <li>• Good team building skills.</li> <li>• Well developed counseling skills.</li> </ul>
	<b>Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Participate in the treatment and management of patients.</li> <li>b) Coordinate and evaluate clinical work.</li> <li>c) Ensure quality assurance in clinical work.</li> <li>d) Impart knowledge and skills to students and staff.</li> </ol>

		<p>e) Participate in carrying out human resource management activities like identifying manpower needs, training, promotion, leave and deployment.</p> <p>f) Promote observance of the professional Codes of Conduct and Ethics by staff under him/or her.</p> <p>g) Participate in planning and budgeting.</p> <p>h) Perform any other duties as may be assigned from time to time.</p>
<b>17.</b>	<b>Post:</b>	<b>Principal Dispenser – 1 Post</b>
	<b>a. Reference:</b>	<b>HRM 72/173/24 Moroto RRH</b>
	<b>b. Salary Scale:</b>	<b>U3</b>
	<b>Reports to:</b>	<b>Hospital Director</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• Must have a Diploma in Pharmacy or its equivalent from a recognized Institution.</li> <li>• Must have a Diploma in Health Service Management or any other Diploma in a management related field from a recognized Institution.</li> </ul>
	<b>Experience:</b>	Must have working experience of at least six (6) years, three (3) of which should be at the level of Senior Dispenser.
	<b>Other requirements:</b>	Excellent communication and interpersonal skills.
	<b>Duties and Responsibilities:</b>	<p>a) Plan, coordinate, budget, monitor and evaluate Dispensing services in the Hospital.</p> <p>b) Prepare quality medicines.</p> <p>c) Dispense medicines to patients according to prescriptions.</p> <p>d) Advise Clinicians and other Health Professionals on prescriptions.</p> <p>e) Advise patients and the community on proper use and storage of medicines.</p> <p>f) Requisition for essential supplies.</p> <p>g) Ensure safe disposal of pharmaceutical waste.</p> <p>h) Ensure that equipment is functional and well maintained.</p> <p>i) Initiate and ensure that research is carried out.</p> <p>j) Impart knowledge and skills to students and staff.</p> <p>k) Promote observance of the Professional Codes of Conduct and Ethics by staff under him/or her.</p> <p>l) Manage, supervise and appraise staff.</p> <p>m) Manage and account for allocated resources.</p> <p>n) Prepare and submit periodic reports.</p> <p>o) Perform any other duties as may be assigned from time to time.</p>
<b>18.</b>	<b>Post:</b>	<b>Principal Anaesthetic Officer – 1 Post</b>
	<b>a. Reference:</b>	<b>HRM 72/173/01 CUFH – Naguru</b>
	<b>b. Salary Scale:</b>	<b>U3</b>
	<b>c. Reports to:</b>	<b>Hospital Director</b>
	<b>d. Qualifications:</b>	<ul style="list-style-type: none"> <li>• Must have a Diploma in Anaesthesia from a recognized Institution.</li> <li>• Must have a Diploma in Management or Administration from a recognized institution.</li> </ul>
	<b>e. Other Requirements</b>	<ul style="list-style-type: none"> <li>• Good communication, interpersonal and team building skills.</li> </ul>
	<b>f. Working Experience:</b>	<ul style="list-style-type: none"> <li>• Must have a working experience of six (6) years, three (3) of which should have been at the level of Senior Anaesthetic Officer.</li> </ul>
	<b>g. Duties and Responsibilities</b>	<p>a) Work as immediate technical in-charge of Anaesthetic services.</p> <p>b) Participate in clinical work and ensure proper management of patients.</p>

		<p>c) Participate in the management of disaster situations and provide resuscitation services.</p> <p>d) Provide support supervision in theatres and ensure that standards of Anaesthesia are maintained in the Hospital.</p> <p>e) Identify manpower and training needs.</p> <p>f) Participate in training and supervision of students and other Health Workers in the Unit.</p> <p>g) Promote the observance of the Professional Codes of Conduct and ethics by staff.</p> <p>h) Participate in planning and budgeting for the Anaesthetic Unit and account for allocated resources.</p> <p>i) Prepare periodic reports.</p> <p>j) Perform any other duties as may be assigned from time to time.</p>
<b>19.</b>	<b>Post:</b>	<b>Senior Dispenser – 1 Post</b>
	<b>h. Reference:</b>	<b>HRM 72/173/24 Moroto RRH</b>
	<b>i. Salary Scale:</b>	<b>U4</b>
	<b>j. Reports to:</b>	<b>Principal Dispenser</b>
	<b>k. Qualifications:</b>	<ul style="list-style-type: none"> <li>• Must have a Diploma in Pharmacy or its equivalent from a recognized Institution.</li> </ul>
	<b>l. Experience:</b>	<ul style="list-style-type: none"> <li>• Must have working experience of at least three (3) years at the level of Dispenser.</li> </ul>
	<b>m. Other requirements:</b>	<ul style="list-style-type: none"> <li>• Should have management, counseling, communication and interpersonal skills.</li> </ul>
	<b>n. Duties and Responsibilities:</b>	<p>a) Compound drugs and give out medicines to patients.</p> <p>b) Prepare sterile and pathogens free infusions.</p> <p>c) Advise patients and attendants in the proper use and storage of medicines.</p> <p>d) Carry out regular equipment servicing and ensure that they are functional.</p> <p>e) Maintain and keep stock.</p> <p>f) Participate in training of students and other health workers.</p> <p>g) Prepare reports on drugs usage and submit to the Principal Dispenser.</p> <p>h) Adhere to the Professional Code of Conduct and Ethics.</p> <p>i) Perform any other duties as may be assigned from time to time.</p>
<b>20</b>		<b>Senior Research Officer (U3) Please Go to Page 21</b>
<b>21.</b>	<b>Post:</b>	<b>Senior Psychiatric Clinical Officer – 1 Post</b>
	<b>o. Reference:</b>	<b>HRM 72/173/01 Gulu RRH</b>
	<b>p. Salary Scale:</b>	<b>U4</b>
	<b>q. Reports to:</b>	<b>Principal Psychiatric Clinical Officer</b>
	<b>r. Qualifications:</b>	Must have a Diploma in Mental Health or its equivalent from a recognized Institution
	<b>s. Experience:</b>	Must have served for at least three (3) years as a Psychiatric Clinical Officer.
	<b>t. Other Requirements:</b>	Should have good communication, interpersonal and team building skills.

	<b>u. Duties and Responsibilities:</b>	<ul style="list-style-type: none"> <li>a) Treat and manage patients.</li> <li>b) Refer complicated cases.</li> <li>c) Conduct health education to patients.</li> <li>d) Ensure quality assurance in clinical work.</li> <li>e) Initiate and participate in research activities.</li> <li>f) Impart knowledge and skills to students and staff.</li> <li>g) Participate in planning, budgeting, coordinating, monitoring and evaluating clinical work.</li> <li>h) Manage and account for allocated resources.</li> <li>i) Promote observance of the Professional Codes of Conduct and Ethics.</li> <li>j) Perform any other duties as may be assigned from time to time.</li> </ul>
22.	<b>Post:</b>	<b>Senior Assistant Nursing Officer (Psychiatry) - 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/24 MRT – Moroto RRH</b>
	<b>v. Salary Scale:</b>	<b>U4</b>
	<b>w. Reports to:</b>	<b>Principal Assistant Nursing Officer</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• Must have a Diploma in Psychiatric Nursing (URPN) from a recognized Institution.</li> </ul>
	<b>Experience:</b>	<ul style="list-style-type: none"> <li>• Should have worked for least three (3) years as Assistant Nursing Officer (Psychiatry).</li> </ul>
	<b>Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Should have management, counseling, communication and interpersonal skills.</li> </ul>
	<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"> <li>a) Organize, manage and supervise day-to-day nursing activities in the Hospital.</li> <li>b) Take records and administer prescribed treatment to clients.</li> <li>c) Provide nursing care activities to patients.</li> <li>d) Prepare and update Nursing duty roster.</li> <li>e) Participate in the planning and budgeting for the Hospital psychiatric nursing requirements.</li> <li>f) Participate in inducting, training and mentoring Nurses, Midwives, Enrolled Nurses and Enrolled Midwives in nursing care roles.</li> <li>g) Participate in Primary Health Care activities.</li> <li>h) Perform any other related duties as may be assigned.</li> </ul>
23.	<b>Post:</b>	<b>Senior Anaesthetic Officer – 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/01 Arua RRH</b>
	<b>Salary Scale:</b>	<b>U4</b>
	<b>Reports to:</b>	<b>Principal Anaesthetic Officer</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• Allied Health or Nursing professional.</li> <li>• A Diploma in Anaesthesia from a recognized Institution.</li> </ul>
	<b>Experience</b>	<ul style="list-style-type: none"> <li>• Must have served for three (3) years as Anaesthetic Officer.</li> </ul>
	<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"> <li>a) Participate in clinical work and ensure proper management of patients.</li> <li>b) Participate in the management of disaster situations and provide resuscitation services.</li> <li>c) Ensure support supervision in theatres and that standards of anaesthesia are maintained in the Hospital.</li> <li>d) Participate in planning and budgeting for the Anaesthetic Unit.</li> <li>e) Manage and account for allocated resources.</li> <li>f) Impart knowledge to students and staff.</li> <li>g) Perform any other duties assigned from time to time.</li> </ul>



<b>24.</b>	<b>Post:</b>	<b>Anaesthetic Officer –1 Post</b>
	<b>Salary Scale:</b>	<b>U5</b>
<b>x.</b>	<b>Reference:</b>	<b>HRM 72/173/01 Gulu RRH</b>
<b>y.</b>	<b>Reports to:</b>	<b>Senior Anaesthetic Officer</b>
<b>z.</b>	<b>Qualifications:</b>	Must have a Diploma in Anaesthesia from a recognized Institution.
<b>aa.</b>	<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"> <li>a) Participate in clinical work and ensure proper management of patients.</li> <li>b) Liaise with Ward management in pre and post-operative patient care.</li> <li>c) Participate in the management of disaster situations and provide resuscitation services.</li> <li>d) Ensure that equipment is functional and well maintained.</li> <li>e) Promote the observance of the professional Codes of Conduct and Ethics.</li> <li>f) Perform any duties assigned from time to time.</li> </ul>
<b>25.</b>	<b>Post:</b>	<b>Radiographer – 2 Posts</b>
<b>a.</b>	<b>Reference:</b>	<b>HRM 72/173/24 Moroto RRH</b>
<b>b.</b>	<b>Salary Scale:</b>	<b>U5</b>
<b>c.</b>	<b>Reports to:</b>	Senior Radiographer
<b>d.</b>	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• Must have a Diploma in Radiography from a recognized Institution.</li> </ul>
<b>e.</b>	<b>Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Should have good communication, interpersonal and team building skills.</li> </ul>
<b>f.</b>	<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"> <li>a) Receive patients and analyse their X-ray requests.</li> <li>b) Prepare X-ray equipment according to requests.</li> <li>c) Liaise with Ward management in the preparation of patients for X-rays.</li> <li>d) Take X-ray pictures, process X-ray films and prepare reports for the Doctor or Clinical Officer.</li> <li>e) Maintain X-ray equipment.</li> <li>f) Promote the observance of the professional Codes of Conduct and Ethics.</li> <li>g) Manage and account for allocated resources.</li> <li>h) Prepare and submit reports.</li> <li>i) Perform any other duties as may be assigned from time to time.</li> </ul>
<b>26.</b>	<b>Post:</b>	<b>Assistant Medical Records Officer – 1 Post</b>
<b>g.</b>	<b>Reference:</b>	<b>HRM 72/173/01 Gulu RRH</b>
<b>h.</b>	<b>Salary Scale:</b>	<b>U5</b>
<b>i.</b>	<b>Reports to:</b>	<b>Medical Records Officer</b>
<b>j.</b>	<b>Qualifications:</b>	Must have a Diploma in Medical Records.
<b>k.</b>	<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"> <li>a) Keep records and information on patients.</li> <li>b) Prepare patients’ Master Index Cards.</li> <li>c) Take patients’ files to Clinics/Wards.</li> <li>d) Update the bed bureau with records/information.</li> <li>e) Retrieve files for Clinicians and researchers.</li> <li>f) Promote adherence to professional Code of Conduct and Ethics.</li> <li>g) Participate in research activities.</li> <li>h) Manage and account for allocated resources.</li> <li>i) Prepare and submit periodic reports.</li> <li>j) Perform any other duties as may be assigned from time to time.</li> </ul>
<b>27.</b>	<b>Post:</b>	<b>Medical Records Assistant – 5 Posts</b>
<b>l.</b>	<b>Reference:</b>	<b>HRM 72/173/01 Mbale RRH and Gulu RRH</b>

<b>m. Salary Scale:</b>		<b>U7</b>
<b>n. Reports to:</b>		<b>Assistant Medical Records Officer</b>
<b>o. Qualifications:</b>		<ul style="list-style-type: none"> <li>• Must have Uganda Certificate of Education (UCE) with at least four (4) credit passes including English language <b>or</b> Uganda Advanced Certificate of Education (UACE) with at least one principal pass.</li> <li>• Certificate in Medical Records or its equivalent.</li> <li>• Certificate in computer training will be an added advantage.</li> </ul>
<b>p. Duties and Responsibilities:</b>		<ol style="list-style-type: none"> <li>a) Register in and out-patients.</li> <li>b) Keep records and information on patients.</li> <li>c) Direct patients to Clinics/Wards.</li> <li>d) Update the bed bureau with records or information.</li> <li>e) Retrieve files to Clinicians and Researchers.</li> <li>f) Participate in research activities.</li> <li>g) Impart knowledge and skills to Staff.</li> <li>h) Manage and account for financial and other resources.</li> <li>i) Promote adherence to professional Codes of Conduct and Ethics.</li> <li>j) Prepare and submit reports to Medical Officers/Clinical Officers.</li> <li>k) Perform any other duties as may be assigned from time to time.</li> </ol>

<b>MULAGO SPECIALIZED WOMEN AND NEONATAL HOSPITAL (MSWNH)</b>		
<b>1.</b>	<b>Post:</b>	<b>Medical Officer Special Grade (Paediatric Surgery) – 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/40 MSWNH 1 Post</b>
	<b>Salary Scale:</b>	<b>U2</b>
	<b>Reports to:</b>	<b>Consultant (Paediatric Surgery)</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> <li>• Master of Medicine Degree in Paediatrics <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> <li>• Evidence of training in Paediatric Surgery from a recognized Institution.</li> </ul>
	<b>Other Requirements:</b>	Applicants should have demonstrable qualities of leadership and integrity.
	<b>Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b) Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c) Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d) Plan and coordinate Continuous Professional Development (CPD) in his/her speciality, for Health professionals at the Hospital.</li> <li>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f) Carry out research in his/her area of speciality.</li> <li>g) Prepare and submit periodic reports.</li> <li>h) Perform any other duties as may be assigned from time to time.</li> </ol>
<b>2.</b>	<b>Post:</b>	<b>Medical Officer Special Grade (Paediatric Neonatology) – 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/40 MSWNH 1 Post</b>
	<b>Salary Scale:</b>	<b>U2</b>
	<b>Reports to:</b>	<b>Consultant (Paediatric Neonatology)</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> <li>• Master of Medicine Degree in Paediatrics <b>or</b> its equivalent from a recognized University <b>or</b> Institution.</li> <li>• Evidence of training in Paediatric Neonatology from a recognized Institution.</li> </ul>
	<b>Other Requirements:</b>	Applicants should have demonstrable qualities of leadership and integrity.
	<b>Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b) Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c) Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d) Plan and coordinate Continuous Professional Development (CPD) in his/her speciality, for Health professionals at the Hospital.</li> <li>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f) Carry out research in his/her area of speciality.</li> <li>g) Prepare and submit periodic reports.</li> </ol>

		h) Perform any other duties as may be assigned from time to time.
<b>3.</b>	<b>Post:</b>	<b>Medical Officer Special Grade (Anaesthesia) - 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/40 MSWNH</b>
	<b>Salary Scale:</b>	<b>U2</b>
	<b>Reports to:</b>	Consultant (Anaesthesia)
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in Anaesthesia or its equivalent from a recognized University or Institution.</li> </ul>
	<b>Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
	<b>Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b) Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c) Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d) Plan and coordinate Continuous Professional Development (CPD) in his/her speciality, for Health professionals at the Hospital.</li> <li>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f) Carry out research in his/her area of speciality.</li> <li>g) Prepare and submit periodic reports.</li> <li>h) Perform any other duties as may be assigned from time to time.</li> </ol>
<b>4.</b>	<b>Post:</b>	<b>Medical Officer Special Grade (Radiology) – 2 Posts</b>
	<b>q. Reference:</b>	<b>HRM 72/173/40 MSWNH</b>
	<b>r. Salary Scale:</b>	<b>U2</b>
	<b>s. Reports to:</b>	<b>Consultant (Radiology)</b>
	<b>t. Qualifications:</b>	<ul style="list-style-type: none"> <li>• MBChB Degree or its equivalent from a recognized University or Institution.</li> <li>• Master of Medicine Degree in Radiology or its equivalent from a recognized University or Institution.</li> </ul>
	<b>u. Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Applicants should have demonstrable qualities of leadership and integrity.</li> </ul>
	<b>v. Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Assist in ensuring efficient management of services in his/her specialization at the Hospital and the catchment area covered by the Hospital.</li> <li>b) Supervise and mentor Medical Officers, Interns and other Health Professionals under him/her.</li> <li>c) Plan and coordinate training programmes for Health Professionals under him/her.</li> <li>d) Plan and coordinate Continuous Professional Development (CPD) in his/her speciality, for Health professionals at the Hospital.</li> <li>e) Provide technical and professional advice in his/her area of specialization to Government and the Institution.</li> <li>f) Carry out research in his/her area of speciality.</li> <li>g) Prepare and submit periodic reports.</li> <li>h) Perform any other duties as may be assigned from time to time.</li> </ol>

5.	<b>Post:</b>	<b>Senior Research Officer – 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/40 MSWNH</b>
	<b>Salary Scale:</b>	<b>U3</b>
	<b>Reports to:</b>	<b>Principal Research Officer</b>
	<b>Qualifications:</b>	MBChB <b>or</b> BVM <b>or</b> an Honors Bachelor of Science in Zoology <b>or</b> Environmental Health <b>or</b> Social Sciences from a recognized University <b>or</b> Institution.
	<b>Experience</b>	Must have served for at least three (3) years as Research Officer in a reputable Institution.
	<b>Duties and Responsibilities:</b>	Should have excellent communication, and interpersonal skills, high integrity and a community service ethic.
		a) Develop research policy and guidelines. b) Participate in development of research proposals. c) Support data collection and analysis. d) Participate in report preparation. e) Participate in collaborating with International Research Organizations. f) Perform any other duties as may be assigned from time to time.
6.	<b>Post:</b>	<b>Senior Anaesthetic Officer – 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/40 MSWNH</b>
	<b>Salary Scale:</b>	<b>U4</b>
	<b>Reports to:</b>	Principal Anaesthetic Officer
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• Allied Health or Nursing professional.</li> <li>• A Diploma in Anaesthesia from a recognized Institution.</li> </ul>
	<b>Experience</b>	<ul style="list-style-type: none"> <li>• Must have served for three (3) years as Anaesthetic Officer.</li> </ul>
	<b>Duties and Responsibilities:</b>	a) Participate in clinical work and ensure proper management of patients. b) Participate in the management of disaster situations and provide resuscitation services. c) Ensure support supervision in theatres and that standards of anesthesia are maintained in the Hospital. d) Participate in planning and budgeting for the Anaesthetic Unit. e) Manage and account for allocated resources. f) Impart knowledge to students and staff. g) Perform any other duties assigned from time to time.
7.	<b>Post:</b>	<b>Senior Radiographer - 1 Post</b>
	<b>a. Reference:</b>	<b>HRM 72/173/40 MSWNH</b>
	<b>b. Salary Scale:</b>	<b>U4</b>
	<b>c. Reports to:</b>	<b>Principal Radiographer</b>
	<b>d. Qualifications:</b>	<ul style="list-style-type: none"> <li>• Must have a Diploma in Radiography from a recognized Institution.</li> </ul>
	<b>e. Experience:</b>	<ul style="list-style-type: none"> <li>• Must have worked for at least three (3) years as a Radiographer.</li> </ul>
	<b>f. Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Should have management, counseling, communication and interpersonal skills.</li> </ul>
	<b>g. Duties and</b>	a) Take X-ray images, process X-ray films and prepare reports for the Doctor or

	<b>Responsibilities:</b>	<p>Clinical Officer.</p> <p>b) Participate in diagnosis and monitoring treatment in order to minimize side effects.</p> <p>c) Liaise with Ward management in the preparation of patients for X-rays.</p> <p>d) Ensure that patients and staff are protected from radiation and radioactive materials.</p> <p>e) Promote observance of the professional Codes of Conduct and Ethics by staff under him or her.</p> <p>f) Participate in research activities.</p> <p>g) Manage and account for allocated resources.</p> <p>h) Prepare and submit periodic reports.</p> <p>i) Perform any other duties as may be assigned from time to time.</p>
<b>8.</b>	<b>Post:</b>	<b>Clinical Psychologist – 1 Post</b>
	<b>a. Reference:</b>	<b>HRM/72/173/40 MSWNH</b>
	<b>b. Salary Scale:</b>	<b>U4</b>
	<b>c. Reports to:</b>	<b>Senior Clinical Psychologist</b>
	<b>d. Qualifications:</b>	<p>Must have an Honor’s Degree in Community Psychology <b>or</b> Bachelors of Counseling and Guidance from a recognized Institution.</p> <p>Training in Addiction Management and Counselling is an added advantage.</p>
	<b>e. Other Requirements:</b>	<p>Excellent written and verbal communications skills</p> <p>Analytical approach to mental health counseling and Listening skills</p>
	<b>f. Duties and Responsibilities:</b>	<p>a) Carry out psychological assessment of clients including children.</p> <p>b) Offer appropriate treatment (therapies) such as psychotherapy and counseling.</p> <p>c) Participate in community outreach programmes.</p> <p>d) Initiate and participate in research activities.</p> <p>e) Train and supervise staff under him/her.</p> <p>f) Manage and account for resources allocated.</p> <p>g) Plan and coordinate CPD in his/her area.</p> <p>h) Carry out any other duties as may be assigned from time to time.</p>
<b>9.</b>	<b>Post:</b>	<b>Radiographer – 2 Posts</b>
	<b>a. Reference:</b>	<b>HRM 72/173/40 MSWNH</b>
	<b>b. Salary Scale:</b>	<b>U5</b>
	<b>c. Reports to:</b>	Senior Radiographer
	<b>d. Qualifications:</b>	<ul style="list-style-type: none"> <li>• Must have a Diploma in Radiography from a recognized Institution.</li> </ul>
	<b>e. Other Requirements:</b>	<ul style="list-style-type: none"> <li>• Should have good communication, interpersonal and team building skills.</li> </ul>
	<b>f. Duties and Responsibilities:</b>	<p>a) Receive patients and analyse their X-ray requests.</p> <p>b) Prepare X-ray equipment according to requests.</p> <p>c) Liaise with Ward management in the preparation of patients for X-rays.</p> <p>d) Take X-ray pictures, process X-ray films and prepare reports for the Doctor or Clinical Officer.</p> <p>e) Maintain X-ray equipment.</p> <p>f) Promote the observance of the professional Codes of Conduct and Ethics.</p> <p>g) Prepare and submit reports.</p> <p>h) Manage and account for allocated resources,</p> <p>i) Perform any other duties as may be assigned from time to time.</p>
<b>10.</b>	<b>Post:</b>	<b>Theatre Assistant - 1 Post</b>

<b>a. Reference:</b>	<b>HRM 72/173/40 MSWNH</b>
<b>b. Salary Scale:</b>	<b>U7</b>
<b>c. Reports to:</b>	<b>Senior Theatre Assistant</b>
<b>d. Qualifications:</b>	<ul style="list-style-type: none"> <li>• Must have O'Level Certificate.</li> <li>• Must have Certificate in Theatre Techniques or its equivalent from a recognized Institution.</li> </ul>
<b>e. Duties and Responsibilities:</b>	<ol style="list-style-type: none"> <li>a) Prepare theatre for operations.</li> <li>b) Assist the surgical team, before, during and after operations.</li> <li>c) Dispose of surgical waste safely.</li> <li>d) Impart knowledge and skills to Theatre Attendants.</li> <li>e) Adhere to the relevant Codes of Conduct and Ethics.</li> <li>f) Perform any other duties as may be assigned from time to time.</li> </ol>

**KAMPALA CAPITAL CITY AUTHORITY (KCCA)**

<b>1.</b>	<b>Post:</b>	<b>Dispenser – 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/12 KCCA</b>
	<b>Salary Scale:</b>	<b>U5</b>
	<b>Reports to:</b>	<b>Senior Dispenser</b>
	<b>Qualifications:</b>	• Must have a Diploma in Pharmacy <b>or</b> its equivalent from a recognized Institution.
	<b>Other Requirements:</b>	• Should have communication, counseling, interpersonal and team building skills.
	<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"> <li>a) Compound drugs and give out medicines to patients.</li> <li>b) Prepare sterile and pathogens free infusions.</li> <li>c) Advise patients and attendants in the proper use and storage of medicines.</li> <li>d) Carry out regular equipment servicing and ensure that they are functional.</li> <li>e) Identify and classify drugs, keep stock and adhere to the professional Code of Conduct and Ethics.</li> <li>f) Participate in training of students and other health workers.</li> <li>g) Prepare reports on drugs usage and submit to the Senior Dispenser.</li> <li>h) Perform any other duties as may be assigned from time to time.</li> </ul>
<b>2.</b>	<b>Post:</b>	<b>Anaesthetic Officer – 5 Posts</b>
	<b>Reference:</b>	<b>HRM/72/173/12 KCCA</b>
	<b>Salary Scale:</b>	<b>U5</b>
	<b>Reports to:</b>	<b>Senior Anaesthetic Officer</b>
	<b>Qualifications:</b>	Must have a Diploma in Anaesthesia from a recognized Institution.
	<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"> <li>a) Participate in clinical work and ensure proper management of patients.</li> <li>b) Liaise with Ward management in pre and post operative patient care.</li> <li>c) Participate in the management of disaster situations and provide resuscitation services.</li> <li>d) Ensure that equipment is functional and well maintained.</li> <li>e) Promote the observance of the professional Codes of Conduct and Ethics.</li> <li>f) Perform any duties assigned by the Senior Anaesthetic Officer.</li> </ul>
<b>3.</b>	<b>Post:</b>	<b>Public Health Dental Officer – 1 Post</b>
	<b>Reference:</b>	<b>HRM 72/173/12 KCCA</b>
	<b>Salary Scale:</b>	<b>U5</b>
	<b>Reports to:</b>	<b>Senior Public Health Dental Officer</b>
	<b>Qualifications:</b>	Must have a Diploma in Public Health Dentistry from a recognized Institution.
	<b>Other Requirements:</b>	Good communication, team building, interpersonal and analytical skills.
	<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"> <li>a) Diagnose and manage patients.</li> <li>b) Organize and conduct outreach services.</li> <li>c) Requisition for equipment and other supplies.</li> <li>d) Ensure that equipment is secure, functional and well maintained.</li> </ul>



		<ul style="list-style-type: none"> <li>e) Impart knowledge and skills to students and staff.</li> <li>f) Manage and account for allocated resources.</li> <li>g) Promote observance of the professional Codes of Conduct and Ethics by staff.</li> <li>h) Initiate and participate in research activities.</li> <li>i) Prepare and submit periodic reports.</li> <li>j) Perform any other duties as may be assigned from time to time.</li> </ul>
<b>4.</b>	<b>Post:</b>	<b>Theatre Assistant - 9 Posts</b>
	<b>Reference:</b>	<b>HRM 72/173/12 KCCA</b>
	<b>Salary Scale:</b>	<b>U7</b>
	<b>Reports to:</b>	<b>Senior Theatre Assistant</b>
	<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• Must have O'Level Certificate.</li> <li>• Must have Certificate in Theatre Techniques or its equivalent from a recognized Institution.</li> </ul>
	<b>Duties and Responsibilities:</b>	<ul style="list-style-type: none"> <li>a) Prepare theatre for operations.</li> <li>b) Assist the surgical team, before, during and after operations.</li> <li>c) Dispose of surgical waste safely.</li> <li>d) Impart knowledge and skills to Theatre Attendants.</li> <li>e) Adhere to the relevant Codes of Conduct and Ethics.</li> <li>f) Perform any other duties as may be assigned from time to time.</li> </ul>